**SCHOOL DISTRICT OF INDEPENDENCE**

**23786 INDEE BLVD.**

**INDEPENDENCE, WI 54747**

**Regular Board Meeting**

**Wednesday, September 4, 2013**

**MINUTES**

The regular monthly meeting of the Board of Education of the School District of Independence was called to order in the English room (311) at 7:06 pm on Wednesday, September 4, 2013 by President Joe Bragger.  
  
**Roll Call:** Present for roll call were Board members Jeff Bautch, Joe Bragger, Chuck Walek, Leah Matchey, and Bob Guza, plus Superintendent Paul Vine, High School Principal Barry Schmitt, and District bookkeeper, Marita Halama.

**Proof of public notice:** Dr. Vine confirmed the agenda was legally and properly posted.  The pledge of Allegiance was recited.  
   
**Delegations/Public Input**:  Jeff Ruhland thanked the Board and Administration for the beginning of the year picnic. He also thanked the students for their positive attitude for the start of the year.

Joe Bragger made a brief statement regarding the employment situations of Kathleen and Peter Ryan.

**Consent Agenda:**

1. **Treasurer's Report:** Motion to approve treasurer’s report including payrolls of August, vendor checks # 128163 – 128295, and expense journal entries # 1795-1811; motion by Leah Matchey, seconded by Chuck Walek (vote of 4-0 approval).

b)   **Minutes:**  Motion to approve minutes of August 7, 2013 regular meeting with the motion made by Jeff Bautch, seconded by Chuck Walek; the motion to approve carried on a 4-0 vote.

**c) Employment:**

**i. Hire of Rich Hayter, custodian**

**ii. Hire of Kamala Mattson, assistant cook**

Blanket action was taken on these items, with a motion by Chuck Walek, seconded by Bob Guza, to approve the hires. Vote was 4-0 to approve.

**Celebrations and Acknowledgements:**

* Food for Children: Chris Pyka (staff teacher) and Cheryl Pydula of Western Dairyland Head Start described the new backpack food source program being instituted here in Independence during the month of October; the volunteer program will provide donated foods for weekend use to needy children in our community.
* Student Council Update: Katie Marsolek described the PBIS film making process and good start to the new school year.

**Discussion:**

a)Pape Bus Service will be utilized transport 4K students at the end of the am session and the start of the afternoon session. This is based on the staffing needs here at school, the availability of the vans for the runs needed (2-3 vans per time), the driver costs, and the bid that Pape Bus Service gave us for the one year costs of the trips.

**Action Agenda:**

1. **Baseball field upgrade overview:** Rettler and Associates representative John Kneer updated the Board on proposals and choices for dealing with the identified problems in the drainage and design of the baseball field. An ad-hoc committee comprised of District and community representatives is to be formed prior to the next board meeting to gather community input and feedback regarding the proposals.
2. **Annual Meeting date:** Motion made by Chuck Walek to set the annual meeting date for October 30 at 7 pm, with the budget hearing at 6:30pm. Jeff Bautch seconded the motion, and it carried on a 4-0 vote.
3. **Substitute handbook:** Revisions were made to include who to call regarding need for substitutes, including the behavior policy and the hourly schedules.

**Information:**

a)  **Administrative Reports:**  Administrative reports presented by Barry Schmitt and Paul Vine.

**b**) **Review of Board 2013-14 Goals:**   The need for ad-hoc committees to facilitate accomplishing some of the goals was discussed.

**Convene in closed session in accordance with WI Statute 19.85 (1) (c ):**Motion made by Jeff Bautch, seconded by Bob Guza, to convene in closed session in accordance with WI Statute 19.85 (1) (c) to discuss 2013-14 support staff handbook, and staffing update.  The motion carried 5-0 on a roll call vote.  Meeting convened in closed session at 9:37 pm.  
  
**Reconvene Open session:** A motion was made by Chuck Walek, seconded by Leah Matchey, to reconvene in open session. Motion carried on a 4-0 vote. The meeting reconvened in open session at 10:50pm.

**Action taken as a result of closed session discussions:**

1. The support staff handbook for 2013-14 was approved on a motion made by Leah Matchey, seconded by Chuck Walek. Motion was approved on a 4-0 vote.
2. Staffing Updates:
   1. Approve increasing Mary Gunderson’s F.T.E. to be 100% (from 60%).
   2. Approve the resignation of Kathleen Knar Ryan effective Thursday, August 29, 2013.
   3. Approve hire of Taylor Nix, HS/MS Social studies teacher pending completion of Wisconsin licensure.
   4. Approve sending notification to Peter Ryan indicating his suspension without pay for the football assistant coach position. The previous staffing updates were approved on a motion made by Leah Matchey, seconded by Chuck Walek. Motions carried 4-0.

13) **Adjournment:**  Chuck Walek moved to adjourn, with a second to the motion made by Jeff Bautch.  Motion carried unanimously, and the meeting adjourned at 10:51 pm.  

Minutes submitted by - Leah Matchey, Clerk

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